

# Johnstown Township Minutes

13641 South M-37 Highway. Battle Creek Michigan 49017

Regular Board Meeting – March 14, 2018 – 7:30 p.m.

Meeting called to order at 7:30 p.m.

Pledge of Allegiance was recited.

**Present:** Supervisor Barbara Earl, Treasurer Karmen Nickerson, Clerk Sheri Babcock, Trustee Deana Powell, Trustee Jeff Warren,

**Absent:** None

**Visitors:** Seven (7)

**Agenda:** Update the agenda to add the minutes of the March 1, 2018 Special Board Meeting. A motion was made by Warren to approve the Agenda as updated. Seconded by Powell. All Ayes. Motion carried.

**Minutes:** A motion was made by Warren to approve the minutes of the February 14, 2018 Regular Board Meeting as presented. Seconded by Powell. All Ayes. Motion carried.

A motion was made by Powell to approve the minutes of the Special Board Meeting of March 1, 2018 as presented. Seconded by Warren. All Ayes. Motion carried.

**Treasurer's Report:** A motion was made by Warren to approve the Treasurer's Report as presented. Seconded by Powell. All Ayes. Motion carried.

Reviewed "Access my Gov" payment activity, web site progress and current CD rates.

**Public Comments: (3 minutes per person): None**

## **Clerk's Report – Sheri Babcock**

- May Election – our Gull Lake electors will consolidate with Bedford Township. Post cards have been mailed out advising of this temporary change in polling location.
- C.A. Farkas has provided an estimate to wire and install the overhead projector. A copy is included for review. A motion was made by Powell to accept this estimate and authorize this work. Seconded by Warren. All ayes. Motion carried.
- QVF – completed 6 hour required training to begin access to new web based QVF refresh.
- State required Election Training on March 19, 2018 to be attended by the clerk.
- All Election Inspectors will be scheduled to get training in June for re-certification.
- Special Budget Meeting and Public Hearing scheduled for March 29, 2018 at 6:00 p.m.

## **Budget Modifications:**

Cemetery

101.276.803.000	Cemetery – reimbursement for repairs	-744.70
101.276.999.000	Transfer out	744.70
711.000.001.000	CEM fund	744.70
711.000.699.000	Transfer In	-744.70

We will also be recording a check for balance of funds available to Johnstown from Union Cemetery. These funds will be placed in this CEM fund also.

Establish the 970 Capital Outlay account as a pooled fund.

539.000.001.000	Willow Cove	-51,110.40	return GL funds
539.000.214.101	Due to General Fund	+51,110.40	
101.000.001.000	Cash Checking	+51,110.40	
10.000.699.000	Transfer IN	-51,110.40	
101.000.001.000	Current Year excess to capital outlay	-20,000.00	move to capital outlay
101.000.899.000	Transfer Out	+20,000.00	
970.000.001.000	Move to Capital Outlay	+20,000.00	
970.000.699.000	Transfer In	-20,000.00	
101.000.001.000	Return unexpended capital outlay funds	-13,550.00	
101.000.999.000	Transfer Out	+13,550.00	
970.000.001.000	back to capital outlay account	+13,500.00	
970.000.699.000	Transfer In	-13,500.00	

A motion was made by Powell to approve the budget modifications as presented. Seconded by Warren. All Ayes. Motion carried.

**Assessors Report – Joyce Foondle – absent – at Board of Review**

**Fire Report – Pete Dunn**

- 34 incidents for March 2018, 64 total incidents for 2018;
- 25 MFR and 4 motor vehicle accidents with no injury
- Training – Feb 11 Pump Training, Feb 25 Wild Fire Refresher
- Personnel change: Baneza Mack off leave, Jennifer Hammond on maternity leave
- Current Membership: 18 active members, 6 probationary

Next Quarterly meeting of the Township Board/Fire Dept. is Monday, April 2, 2018 at 7:00 p.m.  
Next Pancake Breakfast is in April 7, 2018 – 7:00 a.m. to 11:00 a.m.

**Commissioner Report – Commissioner Heather Wing**

- Update on wage commission findings, TOST repeal, Board and committee reviews.

**Old Business:** None

**New Business:**

**Additional Citizen's Comments:** None

**Pay Bills:** A motion was made by Powell to pay the bills in the amount of \$25,328.86 as presented. Seconded by Warren. All Ayes. Motion carried.

**Adjournment:** A motion was made by Powell to adjourn the meeting at 8:02 p.m. Seconded by Warren. All Ayes. Motion Carried.

**Attested to by:**  
**Barbara Earl, Supervisor**

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**Sheri Babcock, Clerk**