

# Johnstown Township Minutes

13641 South M-37 Highway. Battle Creek Michigan 49017

Regular Board Meeting – April 11, 2018 – 7:30 p.m.

Meeting called to order at 7:30 p.m.

Pledge of Allegiance was recited.

**Present:** Supervisor Barbara Earl, Treasurer Karmen Nickerson, Clerk Sheri Babcock, Trustee Deana Powell

**Absent:** Trustee Jeff Warren (excused)  
A motion was made by Powell to excuse Warren from the meeting. Seconded by Nickerson. All ayes. Motion carried.

**Visitors:** (2)

**Agenda:** The agenda needs to be updated to add the minutes of the Special Meeting of March 29, 2018.

A motion was made by Powell to approve the Agenda as updated. Seconded by Nickerson. All Ayes. Motion carried.

**Minutes:** A motion was made by Powell to approve the minutes of the March 14, 2018 Regular Board Meeting as presented. Seconded by Babcock. All Ayes. Motion carried.

A motion was made by Powell to approve the minutes of the Special Board Meeting of March 29, 2018 as presented. Seconded by Earl. All Ayes. Motion carried.

**Treasurer's Report:** A motion was made by Powell to approve the Treasurer's Report as presented. Seconded by Babcock. All Ayes. Motion carried.

The Treasurer reported that she added two new CD and that interest earned last year was approximately \$4,500.

**Public Comments: (3 minutes per person): None**

## **Clerk's Report – Sheri Babcock**

- Preventative Maintenance Agreement;  
A motion was made by Powell to authorizing signing of the Preventative Maintenance Agreement between Johnstown Township and Franklin Holwerda for period of April 1, 2018 to March 31, 2019 as presented. Seconded by Babcock. All Ayes. Motion carried.
- A meeting with Burkett Signs is scheduled for Monday, April 23, 2018 at 9:00 a.m.;
- Will check with Dowling Church to see who did their sign;
- The Audit is schedule for July 9 to July 11, 2018;
- Mural work in beginning stage.

## **Assessors Report – Joyce Foondle – absent – death in family**

## **Fire Report – Pete Dunn**

- 31 incidents for March 2018, 95 total incidents for 2018;
- 18 MFR and 4 mutual aid given at major structure fires;
- Training – Mar 11 Live Burn Wild Fire, Mar 25 HAZMAT Refresher;
- Personnel Change – none;
- Current Membership – 18 Active Members, 6 Probationary
- Department Activity- Pancake Breakfast, good turnout and fundraiser August 18, 2018 – Taco Dinner
- Next Quarterly Meeting of the Township Board/Fire Dept. – Monday, July 2, 2018 at 7:00 p.m.

## **Commissioner Report – Commissioner Heather Wing (absent)**

**Old Business:** None

**New Business:** Policy, procedure and application review for Poverty Exemption and Tax Exemptions

A motion was made by Powell to adopt the “Policy for Granting Property Tax Exemptions” and “Application for Tax Exemption of Real and/or Personal Property as presented. Seconded by Nickerson. All Ayes. Motion carried.

A motion was made by Powell to adopt the “Poverty Exemption Guidelines” and the “Poverty Tax Exemption Application,” as presented. Seconded by Nickerson. All Ayes. Motion carried.

Resolution 2018-4-1

A motion was made by Powell to adopt Resolution #2018-4-1 – Waiving Penalties Levied Pursuant to MCL 211.27b, Subsection 1(c) and (d) For failure to File a Property Tax Transfer Affidavit. Seconded by Nickerson. Roll call vote: Nickerson-Aye, Earl-Aye, Babcock-Aye, Powell-Aye. Nays – none. Absent: Warren

Certification of the resolution was signed and the resolution was ordered to take immediate effect.

**Additional Citizen’s Comments:** None

**Pay Bills:** A motion was made by Powell to pay the bills in the amount of \$21,572.52 as presented. Seconded by Earl. All Ayes. Motion carried.

**Adjournment:** A motion was made by Powell to adjourn the meeting at 8:00 p.m. Seconded by Nickerson. All Ayes. Motion Carried.

**Attested to by:**  
**Barbara Earl, Supervisor**

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**Sheri Babcock, Clerk**