# Township of Johnstown Barry County, Michigan

# **FINANCIAL STATEMENTS**

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246 E. Kilgore Road Portage, MI 49002-5599 www.siegfriedcrandall.com

Telephone 269-381-4970 800-876-0979 Fax 269-349-1344

# INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Township of Johnstown, Michigan

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Johnstown, Michigan, as of and for the year ended March 31, 2021, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, as listed in the contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Johnstown, Michigan, as of March 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Board of Trustees Township of Johnstown, Michigan Page 2

### Other Matters

# Required supplementary information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

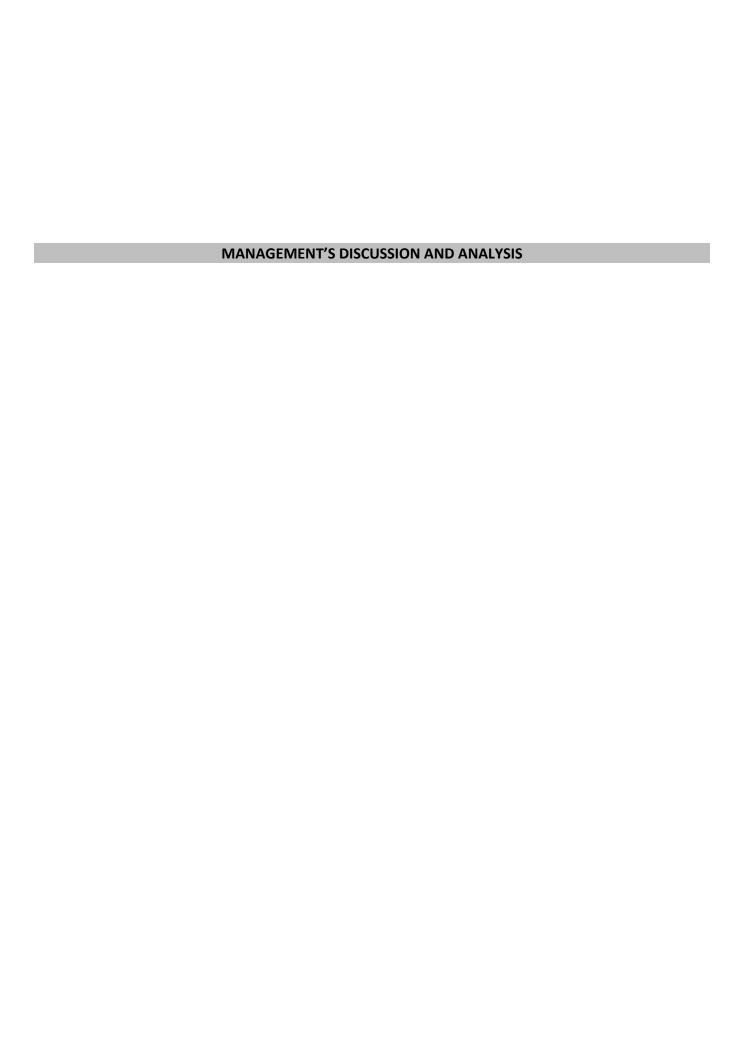
# Supplementary information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Johnstown, Michigan's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining balance sheet and combining statement of revenues, expenditures, and changes in fund balances for the nonmajor governmental funds (supplementary information) are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Sigfried Crandoll P.C.

July 29, 2021



# MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Township of Johnstown's (the Township) financial performance provides a narrative overview of the Township's financial activities for the fiscal year ended March 31, 2021. Please read it in conjunction with the Township's financial statements.

### **FINANCIAL HIGHLIGHTS**

- The Township's total net position increased by \$139,718 as a result of this year's activities.
- Of the \$3,036,118 total net position reported, \$1,866,358 is available to be used to meet the Township's ongoing
  obligations to its citizens and customers, without constraints established by debt covenants, enabling legislation, or
  other legal requirements.
- The General Fund's unassigned fund balance at the end of the fiscal year was \$1,360,823, which represents 542 percent of the actual total General Fund expenditures for the current fiscal year.

### Overview of the financial statements

The Township's annual report is comprised of four parts: management's discussion and analysis, the basic financial statements, required supplementary information, and an optional section that presents combining statements for nonmajor governmental funds. The basic financial statements include two kinds of statements that present different views of the Township:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Township's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Township government, reporting the Township's operations in more detail than the government-wide financial statements.
  - Governmental funds statements explain how government services, like general government, public safety, and public works, were financed in the short-term, as well as what remains for future spending.
  - Fiduciary funds statements provide information about the financial relationships in which the Township acts solely as a custodian for the benefit of others to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by sections of required supplementary information and other supplementary information that further explain and support the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2021 and 2020 is also presented.

# **Government-wide financial statements**

The government-wide financial statements report information about the Township as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Township's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Township's net position and how it has changed. Net position (the difference between the Township's assets and liabilities) is one way to measure the Township's financial health, or position.

- Over time, increases or decreases in the Township's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Township, you need to consider additional nonfinancial factors, such as changes in the Township's property tax base and the condition of the Township's capital assets.

The government-wide financial statements present governmental activities. These activities include functions most commonly associated with government (e.g., general government, public safety, public works, library, etc.). Property taxes and state grants generally fund these services.

# MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

# **Fund financial statements**

The fund financial statements provide more detailed information about the Township's most significant funds - not the Township as a whole. Funds are accounting devices that the Township uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by state law and bond agreements.
- The Township Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain other revenues.

The Township has two types of funds:

- Governmental funds. The Township's basic services are included in governmental funds, which focus on (1) how cash, and
  other financial assets that can be readily converted to cash, flows in and out, and (2) the balances left at year end that are
  available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps
  determine whether there are more or fewer financial resources that can be spent in the near future to finance the
  Township's programs. Because this information does not encompass the additional long-term focus of the governmentwide statements, we provide additional information that explains the relationship between them.
- Fiduciary funds. These funds are used to account for the collection and disbursement of resources, primarily taxes, for the
  benefit of parties outside the Township. The Township is responsible for ensuring that the assets reported in the fiduciary
  funds are used for their intended purposes. The Township's fiduciary balances and activities are reported in the Statement
  of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position. We exclude these activities from the
  Township's government-wide financial statements because the Township cannot use these assets to finance its
  operations.

# FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

# **Net position**

Total net position at the end of the fiscal year was \$3,036,118. Of this total, \$1,124,231 is invested in capital assets and \$45,529 is restricted for various purposes. Consequently, unrestricted net position was \$1,866,358.

# Condensed financial information Net position

		Governmental activities					
	2021	2020					
Current and other assets Capital assets	\$ 1,928,564 1,124,231	\$ 1,857,742 1,130,199					
Total assets	3,052,795	2,987,941					
Current liabilities Long-term liabilities	16,677 	22,367 69,174					
Total liabilities	16,677	91,541					
Net position: Net investment in capital assets Restricted Unrestricted	1,124,231 45,529 1,866,358	1,061,025 88,024 1,747,351					
Total net position	\$ 3,036,118	\$ 2,896,400					

# Changes in net position

The Township's total revenues were \$790,804. Approximately 50 percent of the Township's revenues comes from property taxes, 34 percent from state shared revenue, and 10 percent from charges for services.

The total cost of the Township's programs totaled \$651,086. Approximately 37 percent of the Township's costs related to the provision of general government services. Public safety costs accounted for 29 percent and public works costs were 28 percent of the Township's total expenses.

# Condensed financial information Changes in net position

	Governmental activities					
	2021			2020		
Program revenues:						
Charges for services	\$	82,290	\$	73,607		
Operating grants and contributions		9,727		4,290		
Capital grants and contributions		2,648		-		
General revenues:						
Property taxes		392,904		378,789		
State shared revenue		268,089		269,549		
Interest income		35,146		16,366		
Total revenues		790,804		742,601		
Expenses:						
General government		243,922		242,353		
Public safety		189,885		194,483		
Public works		182,906		72,887		
Recreation and culture		33,015		31,787		
Interest on long-term debt		1,358		2,722		
Total expenses		651,086		544,232		
Changes in net position	\$	139,718	\$	198,369		
Net position, end of year	\$	3,036,118	\$	2,896,400		

# **Governmental activities**

Governmental activities increased the Township's net position by \$139,718 compared to an increase of \$198,369 in 2020. The Township's revenues increased \$48,203 from 2020, while expenses increased by \$106,854 from 2020. The increase in revenues was due primarily to higher tax revenues and interest income. The increase in expenses was due primarily to additional road maintenance projects that were completed in the current year.

# MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The total cost of governmental activities this year was \$651,086. After subtracting the charges to those who directly benefited from the programs (\$82,290), operating grants (\$9,727), and capital grants (\$2,648) the "public benefit" portion covered by taxes, state revenue sharing, and other general revenues was \$556,421, compared to \$466,335 in 2020.

### FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

As of the end of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$1,911,887, an increase of \$76,512 from the prior year.

The General Fund is the primary operating fund of the Township. At the end of the current fiscal year, its fund balance was \$1,464,734, an increase of \$56,047 during the year, as revenues of \$437,157 exceeded expenditures of \$251,110 and transfers out of \$130,000.

The Road Fund is used to account for property tax revenues restricted for road maintenance. Its fund balance at the end of the current fiscal year was \$196,303, an increase of \$8,565, as revenues of \$56,065 and a transfer from the General Fund of \$77,500 exceeded public works costs of \$125,000.

The Fire Fund is used to account for property tax revenues restricted for fire protection costs (both operating and capital). Its fund balance at the end of the current fiscal year was \$203,821, as current year revenues of \$133,443 and a transfer from the General Fund of \$52,500 exceeded public safety costs of \$125,906 and capital outlay costs of \$23,047.

The Fire Capital Fund is used to account for property taxes restricted for fire capital purchases. Its fund balance at the end of the current fiscal year was \$30,258, a decrease of \$27,735, as current year revenues of \$88,331 were exceeded by debt service costs of \$70,532 and capital outlay costs of \$45,534.

The Dowling Library Fund is used to account for property tax revenues restricted for the operation of the Dowling Public Library. The fund does not have a fund balance as all property tax revenues are remitted to the Dowling Public Library, which provides library services to the Township's citizens.

# **General Fund budgetary highlights**

The Township amended the General Fund expenditure budget by \$21,190 to reflect capital outlay costs that were lower than anticipated. Revenues were \$8,544 more than anticipated, as most revenue sources were greater than the budgeted amounts. Expenditures were \$44,124 less than the amounts appropriated, as all of the Township's activities were at, or slightly below, projected levels. These variances resulted in a \$52,623 positive budget variance, with a \$56,047 increase in fund balance compared to a budget that anticipated a \$3,424 increase in fund balance.

# MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

# **CAPITAL ASSETS AND DEBT ADMINISTRATION**

# **Capital assets**

The Township's investment in capital assets for its governmental activities as of March 31, 2021, amounts to \$1,124,231 (net of accumulated depreciation). This investment includes land, buildings, equipment, and vehicles. The Township's net investment in capital assets decreased by \$5,968 for the current year, as \$84,101 in asset acquisitions were offset by \$90,069 in current depreciation.

Major capital asset events during the current fiscal year included the following:

- 2020 Dodge Ram totaling \$45,334
- Protective gear totaling \$17,268

More detailed information about the Township's capital assets is presented in Note 5 of the notes to the basic financial statements.

### Debt

At the end of the fiscal year, the Township had no outstanding debt after debt principal payments in 2021 of \$69,174.

More detailed information about the Township's long-term debt is presented in Note 7 of the notes to the basic financial statements.

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The Township plans to primarily use current revenues to provide essential services in fiscal year 2022 in order to maintain current fund balances. Expenditures are expected to increase by nominal amounts compared to fiscal year 2021. The ongoing costs of providing essential services for the citizens of the Township will again need to be monitored in order to maintain the financial condition and operational capabilities of the Township. The Township will consider the need for various capital expenditures and additional road improvement projects.

# CONTACTING THE TOWNSHIP'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Township's finances and to demonstrate the Township's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Phone: (269) 721-9709 Ext. 203

Barbara Earl, Township Supervisor Township of Johnstown 13641 South M-37 Highway Battle Creek, MI 49017

# BASIC FINANCIAL STATEMENTS

# STATEMENT OF NET POSITION

March 31, 2021

	 vernmental activities
ASSETS	
Current assets:	
Cash	\$ 1,817,827
Receivables, net	86,276
Prepaid expenses	 24,461
Total current assets	 1,928,564
Noncurrent assets:	
Capital assets not being depreciated	9,012
Capital assets, net of accumulated depreciation	 1,115,219
Total noncurrent assets	 1,124,231
Total assets	 3,052,795
LIABILITIES	
Current liabilities - payables	 16,677
NET POSITION	
Investment in capital assets	1,124,231
Restricted for:	
Public works	15,271
Capital acquisition	30,258
Unrestricted	 1,866,358
Total net position	\$ 3,036,118

			Program revenues					Net	(expenses)			
	E	Expenses		Expenses		arges for ervices	gra	erating nts and ributions	gra	apital ints and ributions	rev	enues and hange in et position
Functions/Programs												
Governmental activities:												
General government	\$	243,922	\$	48,246	\$	5,000	\$	2,648	\$	(188,028)		
Public safety		189,885		21,561		-		-		(168,324)		
Public works		182,906		12,483		4,727		-		(165,696)		
Recreation and culture		33,015		-		-		-		(33,015)		
Interest on long-term debt		1,358								(1,358)		
Total governmental activities	\$	651,086	\$	82,290	\$	9,727	\$	2,648		(556,421)		
		eral revenue axes levied f Operatii	or:							104,238		
		Roads	Ü							55,776		
		Fire								111,573		
		Fire Cap	ital							88,302		
		Dowling		γ						33,015		
	Si	tate grants								268,089		
	Ir	vestment in	come							35,146		
			Total	general rev	enues					696,139		
	Chan	ge in net po	sition							139,718		
	Net p	oosition - be	ginnin	g						2,896,400		
	Net p	oosition - en	ding						\$	3,036,118		
	See notes to	financial state	ments									

	General		Road		Fire		Fire Capital		owling ibrary		onmajor funds	go	Total vernmental funds
ASSETS													
Cash	\$ 1,396,949	\$	192,402	\$	190,563	\$	24,083	\$	-	\$	13,830	\$	1,817,827
Receivables	54,873		3,901		16,028		6,175		2,307		2,992		86,276
Due from other funds	1,551		-		-		-		-		-		1,551
Prepaid items	13,666				9,295	_					1,500		24,461
Total assets	\$ 1,467,039	\$	196,303	\$	215,886	\$	30,258	\$	2,307	\$	18,322	\$	1,930,115
LIABILITIES AND FUND BALANCES													
Liabilities:													
Payables	\$ 2,305	\$	-	\$	12,065	\$	-	\$	2,307	\$	-	\$	16,677
Due to other funds		_	-	_	-	_	-		-		1,551	_	1,551
Total liabilities	2,305				12,065				2,307		1,551		18,228
Fund balances:													
Nonspendable for prepaid items Restricted for:	13,666		-		9,295		-		-		1,500		24,461
Weed control	-		-		-		-		-		15,271		15,271
Capital purchases	-		-		-		30,258		-		-		30,258
Assigned for:													
Cemetery	7,550		-		-		-		-		-		7,550
Roads	-		196,303		-		-		-		-		196,303
Fire protection	-		-		194,526		-		-		-		194,526
Capital purchases	82,695		-		-		-		-		-		82,695
Unassigned	1,360,823	_	-		-	_				_			1,360,823
Total fund balances	1,464,734		196,303		203,821		30,258		-		16,771		1,911,887
Total liabilities and													
fund balances	\$ 1,467,039	\$	196,303	\$	215,886	\$	30,258	\$	2,307	\$	18,322	\$	1,930,115
Reconciliation of the balance sheet to the statement of net position:  Total fund balance - total governmental funds  Amounts reported for <i>governmental activities</i> in the statement of net position (page 11) are different because:											1,911,887		
Capital assets used in <i>governmental ad</i> and, therefore, are not reported in the		: fina	ncial resou	irces	i								1,124,231
Net position of governmental activities	s											\$	3,036,118

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND

# **BALANCES** - governmental funds

	General	Road	Fire	Fire Capital	Dowling Library	Nonmajor funds	Total governmental funds
REVENUES							
Taxes	\$ 143,576	\$ 55,776	\$ 111,573	\$ 88,302	\$ 33,015	\$ -	\$ 432,242
Federal grants	5,000	-	-	-	-	-	5,000
State grants	275,464	-	-	-	-	-	275,464
Charges for services	7,437	-	14,750	-	-	-	22,187
Interest	3,906	289	338	29	-	30,632	35,194
Other	1,774		6,782			12,161	20,717
Total revenues	437,157	56,065	133,443	88,331	33,015	42,793	790,804
EXPENDITURES							
Current:							
General government	213,447	-	-	-	-	-	213,447
Public safety	-	-	125,906	-	-	-	125,906
Public works	17,758	125,000	_	-	-	40,148	182,906
Recreation and culture	-	-	-	-	33,015	-	33,015
Capital outlay	19,905	-	23,047	45,534	-	-	88,486
Debt service:							
Principal	-	-	-	69,174	-	-	69,174
Interest				1,358			1,358
Total expenditures	251,110	125,000	148,953	116,066	33,015	40,148	714,292
EXCESS (DEFICIENCY) OF REVENUES							
OVER EXPENDITURES	186,047	(68,935)	(15,510)	(27,735)	-	2,645	76,512
OTHER FINANCING SOURCES (USES)							
Transfers in	-	77,500	52,500	-	-	-	130,000
Transfers out	(130,000)						(130,000)
Total other financing							
sources (uses)	(130,000)	77,500	52,500	_	_	_	_
sources (uses)	(130,000)		32,300				·
NET CHANGES IN FUND BALANCES	56,047	8,565	36,990	(27,735)	-	2,645	76,512
FUND BALANCES - BEGINNING	1,408,687	187,738	166,831	57,993		14,126	1,835,375
FUND BALANCES - ENDING	\$ 1,464,734	\$ 196,303	\$ 203,821	\$ 30,258	\$ -	\$ 16,771	\$ 1,911,887

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND

# **BALANCES** - governmental funds (Continued)

Year ended March 31, 2021

Reconciliation of the statement of revenues, expenditures, and changes in fund balances to the statement of activities:	
Net change in fund balance - total governmental funds (page 14)	\$ 76,512
Amounts reported for <i>governmental activities</i> in the statement of activities (page 12) are different because:	

Capital assets:

Assets acquired 84,101
Provision for depreciation (90,069)

Long-term debt:

Principal payments 69,174

Change in net position of *governmental activities* \$ 139,718

# STATEMENT OF FIDUCIARY NET POSTION - Custodial Fund

March 31, 2021

	Tax _Collection
ASSETS	
Cash	<u>\$</u>
LIABILITIES  Due to other governments	
<b>NET POSITION</b> Restricted for individuals and other governments	<u>\$ -</u>

# STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - Custodial Fund

	Tax Collection
ADDITIONS Property taxes collections for other governments	\$ 2,783,768
<b>DEDUCTIONS</b> Payments of property taxes to other governments	2,783,768
CHANGE IN FIDUCIARY NET POSITION	-
NET POSITION - BEGINNING	
NET POSTION - ENDING	\$ -

# **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Township of Johnstown, Michigan (the Township), conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

# Reporting entity:

As required by generally accepted accounting principles, these financial statements present only the Township (located in Barry County), as there are no other entities for which the Township is considered to be financially accountable.

# Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Township. The effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and the fiduciary fund, even though the latter is excluded from government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

# Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable only when cash is received by the Township.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued): The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the Township, except those required to be accounted for in another fund. Revenues are primarily derived from property taxes and state shared revenue.

The Road Fund, a special revenue fund, accounts for financial resources used for road maintenance projects in the Township. Revenues are primarily derived from property taxes.

The Fire Fund, a special revenue fund, accounts for financial resources used for the operational costs of the Township's public safety functions. Revenues are primarily derived from property taxes.

The Fire Capital Fund, a special revenue fund, accounts for capital purchases of the Township's public safety functions. Revenues are primarily derived from property taxes.

The Dowling Library Fund, a special revenue fund, accounts for financial resources used to support the Dowling Public Library. Revenues are derived from property taxes.

Additionally, the Township reports the following fund types:

The special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

The Township also reports a custodial fund, the Tax Collection Fund, which accounts for assets held by the Township in a fiduciary capacity for other governments.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

# Assets, liabilities, and equity:

Bank deposits - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Pooled interest income is proportionately allocated to all funds.

Receivables - In general, outstanding balances between funds are reported as "due to/from other funds." No allowance for uncollectible accounts has been recorded, as the Township considers all receivables to be fully collectible.

*Prepaid items* - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, and equity (continued):

Capital assets - Capital assets, which include property, plant, and equipment are reported in the government-wide financial statements. Capital assets, other than infrastructure, are defined by the Township as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. Governments can elect to account for infrastructure assets either retroactively to June 15, 1980, or prospectively. The Township has elected to account for infrastructure assets prospectively, beginning April 1, 2004.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements 20 - 40 years Equipment 3 - 5 years Vehicles 10 - 15 years

Net position - Net position represents the difference between assets, and liabilities and deferred inflows of resources. The Township reports three categories of net position, as follows: (1) Net investment in capital assets consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets; (2) Restricted net position is considered restricted if its use is constrained to a particular purpose. Restrictions are imposed by external organizations, such as federal or state laws or buyers of the Township's debt. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets; (3) Unrestricted net position consists of all other net position that does not meet the definition of the above components and is available for general use by the Township.

Net position flow assumption - Sometimes, the Township will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Township's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - Governmental funds report nonspendable fund balance for amounts that cannot be spent because they are either (a) not in spendable form or (b) legally required to be maintained intact. Restricted fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws and regulations of other governments. The Township Board retains the authority to assign fund balances as to purpose. Unassigned fund balances are amounts that do not fall into any other category above. This is the residual classification for amounts in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted or assigned to those purposes. When the Township incurs an expenditure for purposes for which various fund balance classifications can be used, it is the Township's policy to use the restricted fund balance first, followed by assigned fund balance, and, finally, unassigned fund balance.

Property tax revenue recognition - Property taxes are levied as of December 1 on property values assessed as of December 31 of the prior year. The billings are due on or before February 14, at which time the bill becomes delinquent and penalties and interest may be assessed by the Township. Property tax revenue is recognized in the year for which taxes have been levied and become available. The Township levy date is December 1, and, accordingly, the total levy is recognized as revenue in the current year.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, and equity (continued):

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could differ from those estimates.

# NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for governmental funds. The budget document presents information by fund, function, and department. The legal level of budgetary control adopted by the governing body is the function level. All annual appropriations lapse at the end of the fiscal year.

Excess of expenditures over appropriations - The following schedule sets forth the reportable budget variance:

			Final				
Fund	Function	<i></i>	oudget	 Actual	Variance		
Dowling Library	Recreation and culture	\$	32,000	\$ 33,015	\$	1,015	

# **NOTE 3 - CASH**

State statutes and the Township's investment policy authorize the Township to make deposits in the accounts of federally-insured banks, credit unions, and savings and loan associations. The Township's deposits are in accordance with statutory authority. At March 31, 2021, the Township had deposits with a carrying amount of \$1,817,827.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the Township will not be able to recover its deposits. The Township's investment policy does not specifically address custodial credit risk for deposits. At March 31, 2021, \$729,815 of the Township's bank balances of \$1,822,978 was exposed to custodial credit risk because it was uninsured and uncollateralized.

# **NOTE 4 - RECEIVABLES**

Receivables as of March 31, 2021, for the Township's individual major funds and nonmajor funds, in the aggregate, were as follows:

Fund	Acc	ounts	 Property taxes	_ c	Special assessments	go	Inter- vernmental		Totals
General	\$	500	\$ 9,116	\$	-	\$	45,257	\$	54,873
Road		-	3,901		-		-		3,901
Fire		-	7,803		-		8,225		16,028
Fire Capital		-	6,175		-		-		6,175
Dowling Library		-	2,307				-		2,307
Nonmajor funds			 -	_	2,992			_	2,992
Totals	\$	500	\$ 29,302	\$	2,992	\$	53,482	\$	86,276

# **NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the year ended March 31, 2021, was as follows:

	Beginning <u>balance</u> <u>Increases</u> <u>Decrease</u>		Decreases	Ending balance	
Governmental activities:					
Capital assets not being depreciated - land	\$ 9,012	\$ -	\$ -	\$ 9,012	
Capital assets being depreciated:					
Buildings and improvements	925,135	-	-	925,135	
Equipment	565,123	38,767	-	603,890	
Vehicles	1,056,295	45,334	(3,000)	1,098,629	
Subtotal	2,546,553	84,101	(3,000)	2,627,654	
Less accumulated depreciation for:					
Buildings and improvements	(208,332)	(23,630)	-	(231,962)	
Equipment	(432,378)	(40,269)	-	(472,647)	
Vehicles	(784,656)	(26,170)	3,000	(807,826)	
Subtotal	(1,425,366)	(90,069)	3,000	(1,512,435)	
Total capital assets being					
depreciated, net	1,121,187	(5,968)		1,115,219	
Governmental activities capital assets, net	\$1,130,199	\$ (5,968)	\$ -	\$1,124,231	

# **NOTE 5 - CAPITAL ASSETS (Continued)**

Depreciation expense was charged to functions of the Township as follows:

Governmental activities:

General government	\$	30,475
Public safety		59,594
•	·	
Total	Ś	90.069

# **NOTE 6 - PAYABLES**

Payables as of March 31, 2021, for the Township's individual major funds and nonmajor funds, in the aggregate, were as follows:

							Inter-					
Fund		Accounts		Accounts		Accounts		counts P		gov	ernmental	 Totals
General		\$	317	\$	1,988	\$	-	\$ 2,305				
Fire			4,555		7,510		-	12,065				
Dowling Library	У				-		2,307	 2,307				
To	tals	\$	4,872	\$	9,498	\$	2,307	\$ 16,677				

# **NOTE 7 - LONG-TERM DEBT**

Long-term debt activity for the year ended March 31, 2021, was as follows:

									An	nounts
	Ве	ginning					En	nding	due	within
	b	alance	Ad	ditions	Re	ductions	ba	lance	on	e year
Governmental activities:										
2015 Note payable	\$	69,174	\$		\$	(69,174)	\$		\$	

# **NOTE 8 - INTERFUND BALANCES AND TRANSFERS**

The amount due to the General Fund from the Fine Lake Weed Fund represents short term financial support until the special assessment renewal is levied.

The transfers to the Fire Fund and Road Fund from the General Fund represent annual appropriations of \$52,500 and \$77,500, respectively, for future road maintenance and public safety operations.

### **NOTE 9 - PROPERTY TAX REVENUES**

The 2020 taxable valuation of the Township approximated 112,100,000, on which ad valorem taxes levied consisted of 0.9313 mills for operating purposes, 0.9959 mills for fire protection, 0.7882 mills for fire capital, 0.4979 mills for roads, and 0.2945 mills for library services, raising approximately \$104,000 for operating purposes, \$112,000 for fire protection, \$88,000 for fire capital, \$56,000 for roads, and \$33,000 for library services. These amounts are recognized in the respective fund financial statements as property tax revenue.

# **NOTE 10 - DEFINED CONTRIBUTION PENSION PLAN**

The Township and its employees contribute to the Johnstown Township Group Pension Plan, a defined contribution pension plan, which is administered by a third-party administrator. The plan covers all elected officials, salaried fire employees, and volunteer firefighters.

Benefit terms, including contribution requirements, for the Plan are established, and may be amended, by the Township Board. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate as described above. The Township contributes 10% of covered payroll to the first class of qualifying employees. The Township contributes \$200 for salaries under \$1,000, plus an additional \$200 for each additional \$1,000 of salary, up to \$800, then \$100 for each additional \$1,000 of compensation. Employees are permitted to make contributions to the Plan, up to applicable Internal Revenue Code limits. For the year ended March 31, 2021, the Township made contributions of \$23,600. At March 31, 2021, the Township reported an accrued liability of \$4,300 as part of the contributions to the plan.

The Township's contributions for each employee (and investment earnings allocated to the employee's account) are fully vested on the day the employee is eligible to participate in the plan, which occurs after one month of service.

The Township is not a trustee of the defined contribution pension plan, nor is the Township responsible for investment management of the pension plan assets. Accordingly, plan assets, and changes therein, are not reported in these financial statements.

# **NOTE 11 - RISK MANAGEMENT**

The Township is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for each of these claims and is neither self-insured, nor participates in a shared-risk pool. Settled claims relating to commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

### **NOTE 12 - JOINTLY GOVERNED ORGANIZATION**

The Township, together with the Townships of Barry, Hope, and Prairieville, established the Southwest Barry County Sewer and Water Authority (the Authority), under the provisions of Act 233 of 1955, to operate, maintain, administer, and manage a sewage collection and disposal system. The governing body of the Authority is made up of one elected official from each member township. Operating costs are financed through user fees, and debt service costs are paid from special assessments upon benefited properties. The Township does not retain an ongoing financial interest or responsibility in the Authority.

# **NOTE 13 - PENDING ACCOUNTING PRONOUNCEMENTS**

Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, was issued by the GASB in June 2017 and will be effective for periods beginning after June 15, 2021. The objective of this Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

# REQUIRED SUPPLEMENTARY INFORMATION

		riginal udget		Final budget	_	Actual	fina p	ance with I budget ositive egative)
REVENUES								
Taxes	\$	136,065	\$	136,065	\$	143,576	\$	7,511
Federal grants		-		5,000		5,000		-
State grants		268,300		271,373		275,464		4,091
Charges for services		6,750		7,625		7,437		(188)
Interest		3,300		815		3,906		3,091
Other	-	6,635		7,735		1,774		(5,961)
Total revenues		421,050		428,613		437,157		8,544
EXPENDITURES								
General government:								
Legislative		8,300		8,300		8,116		184
Supervisor		22,800		22,800		21,542		1,258
Election		13,600		21,100		20,920		180
Assessor		31,600		31,600		24,766		6,834
Clerk		35,200		35,200		32,206		2,994
Board of review		2,000		2,000		1,612		388
Treasurer		32,500		32,500		31,982		518
Hall and grounds		33,820		33,820		17,802		16,018
Cemetery		25,220		26,095		18,733		7,362
Other		44,200	-	44,155		35,768		8,387
Total general government		249,240		257,570		213,447		44,123
Public works:								
Street lights		-		1,295		1,295		-
Transfer station		3,534		3,534		3,533		1
Other		1,250		12,930		12,930		
Total public works		4,784		17,759		17,758		1
Capital outlay		62,400		19,905		19,905		
Total expenditures		316,424		295,234		251,110		44,124
EXCESS OF REVENUES OVER EXPENDITURES		104,626		133,379		186,047		52,668
OTHER FINANCING USES								
Transfers out		(129,955)		(129,955)		(130,000)		(45)
NET CHANGES IN FUND BALANCES		(25,329)		3,424		56,047		52,623
FUND BALANCES - BEGINNING		1,408,687		1,408,687		1,408,687		-
FUND BALANCES - ENDING	\$	1,383,358	\$	1,412,111	\$	1,464,734	\$	52,623

# **BUDGETARY COMPARISON SCHEDULE - Road Fund**

	Original budget	Final budget	Actual	Variance with final budget positive (negative)
REVENUES				
Taxes	\$ 55,000			
Interest	75	75	289	214
Total revenues	55,075	55,075	56,065	990
EXPENDITURES				
Public works	125,000	125,000	125,000	
DEFICIENCY OF REVENUES OVER EXPENDITURES	(69,925	) (69,925)	(68,935)	990
OTHER FINANCING SOURCES Transfers in	77,500	77,500	77,500	
NET CHANGES IN FUND BALANCES	7,575	7,575	8,565	990
FUND BALANCES - BEGINNING	187,738	187,738	187,738	
FUND BALANCES - ENDING	\$ 195,313	\$ 195,313	\$ 196,303	\$ 990

# **BUDGETARY COMPARISON SCHEDULE - Fire Fund**

	Original budget	_	Final budget		Actual	fi	riance with nal budget positive negative)
REVENUES							
Taxes	\$ 108,000	\$	108,000	\$		\$	3,573
Charges for services	12,000		12,000		14,750		2,750
Interest	240		240		338		98
Other	5,500	_	5,500		6,782		1,282
Total revenues	 125,740		125,740	_	133,443		7,703
EXPENDITURES							
Public safety	151,040		151,310		125,906		25,404
Capital outlay	26,620		26,620		23,047		3,573
Total expenditures	 177,660	_	177,930		148,953		28,977
DEFICIENCY OF REVENUES OVER EXPENDITURES	(51,920)		(52,190)		(15,510)		36,680
OTHER FINANCING SOURCES							
Transfers in	 52,500	_	52,500		52,500		
NET CHANGES IN FUND BALANCES	580		310		36,990		36,680
FUND BALANCES - BEGINNING	 166,831		166,831		166,831		-
FUND BALANCES - ENDING	\$ 167,411	\$	167,141	\$	203,821	\$	36,680

# **BUDGETARY COMPARISON SCHEDULE - Fire Capital Fund**

	Original budget	Final budget	Actual	Variance with final budget positive (negative)
REVENUES				
Taxes	\$ 83,600	\$ 83,600		\$ 4,702
Interest	5	20	29	9
Total revenues	83,605	83,620	88,331	4,711
EXPENDITURES				
Capital outlay	-	45,534	45,534	-
Debt service:				
Principal	-	69,123	69,174	(51)
Interest		1,409	1,358	51
Total expenditures		116,066	116,066	
NET CHANGES IN FUND BALANCES	83,605	(32,446)	(27,735)	4,711
FUND BALANCES - BEGINNING	57,993	57,993	57,993	
FUND BALANCES - ENDING	\$ 141,598	\$ 25,547	\$ 30,258	\$ 4,711

# **BUDGETARY COMPARISON SCHEDULE - Dowling Library Fund**

	Priginal Dudget	Final budget	Actual	fina po	ance with I budget ositive gative)
REVENUES	 	_			
Taxes	\$ 32,000	\$ 32,000	\$ 33,015	\$	1,015
EXPENDITURES Recreation and culture	 32,000	 32,000	 33,015		(1,015)
NET CHANGES IN FUND BALANCES	-	-	-		-
FUND BALANCES - BEGINNING	 	 	 		
FUND BALANCES - ENDING	\$ -	\$ _	\$ 	\$	-

# SUPPLEMENTARY INFORMATION

# **COMBINING BALANCE SHEET - nonmajor governmental funds**

March 31, 2021

	Mill Lake Aquatic			ne Lake quatic	Totals	
ASSETS						
Cash	\$	13,830	\$	-	\$	13,830
Receivables		910		2,082		2,992
Prepaid items				1,500		1,500
Total assets	\$	14,740	\$	3,582	\$	18,322
LIABILITIES AND FUND BALANCES						
Liabilities - due to other funds	\$		\$	1,551	\$	1,551
Fund balances:						
Nonspendable for prepaid items		-		1,500		1,500
Restricted for weed control		14,740		531		15,271
Total fund balances		14,740		2,031		16,771
Total liabilities and fund balances	\$	14,740	\$	3,582	\$	18,322

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - nonmajor governmental funds

	Mill Lake Aquatic			ne Lake quatic	Totals	
REVENUES Interest Other	\$	19 12,161	\$	30,613	\$	30,632 12,161
Total revenues		12,180		30,613		42,793
EXPENDITURES Current - public works		10,932		29,216		40,148
NET CHANGES IN FUND BALANCES		1,248		1,397		2,645
FUND BALANCES - BEGINNING		13,492		634		14,126
FUND BALANCES - ENDING	\$	14,740	\$	2,031	\$	16,771