

Johnstown Township Minutes
13641 South M-37 Highway. Battle Creek Michigan 49017
Regular Board Meeting – Dec. 8, 2021 – 7:30 p.m.

Meeting called to order at 7:30 p.m.

Pledge of Allegiance

Present: Supervisor Barb Earl, Clerk Sheri Babcock, Treasurer Karmen Nickerson
Trustee Jeff Warren, Trustee Deana Powell

Absent: None

Visitors: Seven (7)

Agenda: A motion was made by Powell to approve the agenda as presented. Seconded by Warren.
All ayes. Motion carried.

Public Comments (3 minutes per person): None

Minutes: A motion was made by Powell to approved the minutes of the Regular Board meeting of
Nov. 10, 2021 as presented. Seconded by Warren. All ayes. Motion carried.

A motion was made by Warren to approved the minutes of the Special Board meeting of
Nov. 29, 2021 as presented. Seconded by Powell. All ayes. Motion carried.

Treasurer's Report – Karmen Nickerson

- Tax bills went out by December 1, 2021;
- Treasurer's report – 1st round of ARPA funds were received and recorded at the bottom of the report;
- A second report shows the projected millage for the winter 2021;
- There are eight (8) special assessments included on the 2021 winter tax bills;
- CD interest rates are still very low.

A motion was made by Warren to approve the Treasurer's Report as presented. Seconded by Powell. All
ayes. Motion carried.

Clerk's Report – Sheri Babcock

- Iden Cemetery: Joyce prepared the Quit Claim deed for Iden Cemetery. This was signed by Halbert Farms and recorded at the county today. The cost to record this record was \$32.50.
- The Clerk attended a FOIA training hosted by our new Township Attorney's office.
- There was been some problems with board policy and resident rights at local board and committee meetings. We were able to get a copy of a board policy that we might want to review to put something in place here at the township level;
- Retirement contribution calculations are in process for the annual contribution;
- Budget modifications:

Fire Dept.	206.336.950.000	Education & Training	- 5,575.00
	206.336.702.000	Salaries	+3,075.00
	206.336.801.000	Contract Labor	+2,500.00

Approved prior to meeting by Chris Jozwik. A motion was made by Powell to approve the budget
modification as presented. Seconded by Warren. All ayes. Motion carried.

Clerk's Report – Sheri Babcock (continued)

Budget Modifications (continued)

Cemetery:	101.000.646.000	Revenue – Foundations	+ 1982.80
	101.276.803.000	Expense – Foundations	+ 1982.80

A motion was made by Warren to approve the budget modification as presented. Seconded by Powell. All ayes. Motion carried.

Clerk:	101.215.861.000	Mileage	+ 100.00
	101.215.900.000	Printing/Publications	- 100.00

A motion was made by Powell to approve the budget modification as presented. Seconded by Warren. All ayes. Motion carried.

Elections: Continuing education requirements are now in place for both the Clerk and Deputy Clerk. These trainings needed to be completed by Dec 31st of this year. We are now all complete. We will be having more required trainings in the near future in preparation for the 2022 upcoming elections.

Assessor's Report – Joyce Foondle (absent)

Fire Report – Fire Chief Chris Jozwik

- 40 incidents in November for a total of 443 year to date
- 33 MFR calls in November for a total of 329 year to date
- Training: Power Line Safety, MFR Trauma
- Personnel changes: Introduction of new cadet, Jeremy Hicks.
- Current Membership: 19 active members, 2 cadets
- Department Activity: The Fire Dept. Association donated \$200.00 to the food bank at the Dowling church. Interviewing personnel to fill Lieutenant's position.

Next Quarterly Meeting of the Township Board and JFD Officers is January 3, 2022 at 7:00 p.m.

Commissioner Report - Bruce Campbell

Partial list of recent commissioner meetings actions:

- Appointment of City Manager to serve on Barry County Solid Waste Oversight Committee;
- Approve flexibility to deviate employment policies for Dept Heads to facilitate recruitment and hiring;
- PA116 approval for parcel in Castleton Township;
- Planning Dept. fee schedule change;
- ARPA funds Q&A session with the committee;
- Approved purchase of radios for Sherriff's Dept.

New Business:

- Annual Road Commission meeting – schedule for Thursday, Jan. 13, 2021 at 7:30 a.m. Karmen to call to schedule.

Old Business:

Long Lake Ordinance: No word from Fort Custer. Will follow up with email.

Sleepy Hollow: No one in attendance. Amortization run with current plan estimates. This would come in under the \$1,000 per year cost. Can proceed with petitions if they contact us.

Clear Lake – need to work with current attorney to get ready for petition process.

Pay Invoices and Payroll:

A motion was made by Powell to pay the bills in the amount of \$29,188.89 as presented. Seconded by Warren. All ayes. Motion carried.

Additional Citizen's Comments:

The clerk wanted to add comment on repair made today on the boiler in the Fire Dept. They were able to get the boiler running again, but additional repairs and inspection will be scheduled asap.

Adjournment: A motion was made by Warren to adjourn the meeting at 8:16 p.m. Seconded by Powell. All ayes. Motion carried.

Attested to by:
Barbara Earl
Supervisor



Sheri Babcock, Clerk