

Johnstown Township Minutes

13641 South M-37 Highway. Battle Creek Michigan 49017

Regular Board Meeting – Sept. 12, 2018 – 7:30 p.m.

Meeting called to order at 7:30 p.m.

Pledge of Allegiance was recited.

Present: Supervisor Barbara Earl, Clerk Sheri Babcock, Treasurer Karmen Nickerson
Trustee Deana Powell, Trustee Jeff Warren

Absent: None

Visitors: Five (5)

Agenda: A correction is needed to add the minutes of the Special meeting of July 23, 2018 to the agenda. A motion was made by Warren to approve the Agenda as revised. Seconded by Powell. All Ayes. Motion carried.

Public Comments: (3 minutes per person):

Sara from the Barry-Eaton County Health Department presented information on upcoming events offered by the health department:

- September is National Preparedness Month
- September 22, 2018, Saturday 9 am to 1 p.m. is Barry County Household Hazardous Waste Collection and Free Tire Drop off at the Barry County Fair Grounds, Hastings MI
- September is National Suicide Prevention Month – Special Speaker Sept 18th
- Caregiver Wellness Day – Fun, relaxing day planned for September 20th.
- Health Insurance information is also available through the Health Department

More information is available upon request or visit their website at <https://www.barryeatonhealth.org>

Minutes:

A correction is needed to the August 8, 2018 minutes, Agenda section, to correct seconded by Warren. A motion was made by Powell to approve the minutes of the August 8, 2018 Regular Board Meeting as revised. Seconded by Warren. All Ayes. Motion carried.

A motion was made by Warren to approve the minutes of the Special meeting of July 23, 2018. Seconded by Powell. All Ayes. Motion carried.

Treasurer's Report – Karmen Nickerson

A motion was made by Warren to approve the Treasurer's Report as presented. Seconded by Powell. All ayes. Motion carried.

Bank personnel from Consumer Credit Union stopped into the hall with information on bank services and their current CD rates. Karmen verified that their funds are insured up to \$250,000. She provided them a copy of our investment policy for review. Because we have not used credit unions in the past, Karmen wanted to confirm that the board was not opposed to exploring options with credit unions. We may also want to explore options with Advia Credit Union. All Board members expressed that they had no concerns with this option.

Treasurer's Report (continued)

The option to add assessing to the BSA software with free access to users was requested at a cost of \$1050 per year. A motion was made by Powell to add the assessing contract to BSA services. Seconded by Powell. All Ayes. Motion carried.

Clerk's Report – Sheri Babcock

- Election Update – reviewed all three ballot proposals that will appear on the Nov. ballot;
- AV application from permanent AV listing will be mailed out on Friday, September 14, 2018
- The additional VAT terminal has been approved for purchase and has now been received;
- Public Testing of the Tabulator is scheduled for October 15, 2018 at 10:00 a.m. at Johnstown Twp.;
- Budget Modifications – For elections are needed as follows:

101.191.702.000	Election worker salaries	Add	\$3,000	Addl training and hours
101.191.715.000	Payroll tax	Add	80	
101.191.726.000	Office Supplies	Add	350	FOIA expenses & elections
101.191-970.000	Printer	Add	165	FOIA expense
101.191.970.000	Capital Outlay – VAT	Add	3,515	Addl equipment purchase
101.191.970.000	Capital Outlay – Stand	Add	<u>800</u>	For new VAT
			\$7,910	

A motion was made by Powell to approve the budget amendments as presented. Seconded by Warren. All ayes. Motion carried.

- FOIA request update – working with the lawyer. An extension was requested and the cost estimate is now completed and submitted. We now wait until we hear back from them with a 50% deposit before starting any of the work. The cost estimate was \$979. and will take approximately 32 hours to complete.
- A big thank you to the Fire Department for removing the old sign
- Union Cemetery – need additional work on Row 2 ground rods.
- Union Cemetery – still trying to schedule surveyor.
- Workman's Comp self-audit is in process, to be completed next week;
- Form L-4029 millage rates is now completed for approval under new business;
- Audit report review and adjusting journal entries are completed.

A motion was made by Warren to authorize the acceptance letter as presented. Seconded by Powell. All Ayes. Motion carried.

- Pension Withdrawals – two in process. One resignation letter still needed, a written request was sent.
- Oct 1, 2018 Quarterly Fire Meeting – the board would like to request purchasing policy and review of MFR class budget be added to the agenda. The board would also like to request attendance of all Fire members if possible.

Assessors Report – Joyce Foondle

- Two building permits issued
- No land divisions
- Michigan Tax Tribunal – one appeal scheduled, one appeal dropped
- Bristol Lake Weed – Special Assessment – in process. Approximately 59% of the total number of owners have signed the petitions. By land amount over 80%. Petitions still need to be verified. Additional review will be conducted under old business.

Fire Report – Pete Dunn

- 21 incidents in August for a total of 211 for 2018
- 15 MFS;
- Training: Aug 12 SCBA Search & Rescue; Aug 26 MFR;
- Personnel Changes: None
- Current membership: 18 active members, 3 probationary, 1 medical, 1 cadet
- Two potential new members;

Pancake Breakfast: October 6, 2018 – 7:00 to 11:00 a.m.

Next Quarterly Meeting of the Township Board/Fire Dept. – October 1, 2018 at 7:00 p.m.

Commissioner Report – Commissioner Heather Wing - Absent

Old Business:

Bristol Lake Special Assessment for Weed Control:

It was suggested and approved by the board to send out a letter to all owners for written comments and to hold a Special Meeting on October 10, 2018 at 6:00 just prior to the regular board meeting to answer questions and or get comments before proceeding to the next step. It was further discussed that trying to get this whole process completed before the Dec 1st deadline for adding to the property tax role was not possible. The board was in agreement previously the expenses were paid up front and then collected and is an allowable option in this case. Jim Dull, Drain Commissioner, will also be invited to this meeting.

New Business:

L-4029 Tax Rate Request – Resolution 2018-9-1 was offered by Board Member Powell and supported by Warren to be adopted. Upon roll call vote, the following voted: Nickerson-aye, Babcock-aye, Powell-aye, Warren-aye, Earl-aye. The resolution was declared as adopted by the Supervisor and certified by the Clerk.

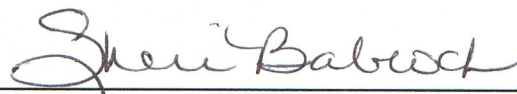
Southwest Barry County Sewer & Water Authority: The BCSWA board voted to change the name of the authority to slowly phase out the word “water.” A motion was made by Powell to approve the name change. Seconded by Warren. All Ayes. Motion carried.

Additional Citizen’s Comments: None

Pay Bills: A motion was made by Warren to pay the bills in the amount of \$44,393.77 as presented. Seconded by Powell. All Ayes. Motion carried.

Adjournment: A motion was made by Warren to adjourn the meeting at 8:47 p.m. Seconded by Powell. All Ayes. Motion Carried.

Attested to by:
Barbara Earl, Supervisor


Sheri Babcock, Clerk

Next Quarterly Board/Fire Meeting is October 1, 2018 at 7:00 p.m.

Fire Department Pancake Breakfast is October 6, 2018 from 7:00 to 11:00 a.m.

Next Regular Board Meeting: October 10, 2018 at 7:30 p.m.

Public Testing of the Tabulator for November election is October 15, 2018 at 10:00 a.m.